Outbreak Response Playbook: Child Care

Playbook to share general guidance for outbreak response protocols in child care settings
Introduction
- Glossary of useful definitions
- Purpose of playbook and directions for use
- CDC symptom guidance and clearance protocols
- Daily checklist resource for administrators/supervisors, staff, and parents/caregivers

Overview of general guidelines for outbreak response catered to child care providers
- Screening protocols including recommendations for newly enrolled children entering child care while already operating
- Green, yellow and red outbreak response levels
- General guidelines for outbreak according to outbreak response levels

Outbreak protocols for administrators/supervisors of child care, staff and parents/caregivers for:
- Symptomatic child before entering child care
- Symptomatic child while at child care
- Symptomatic staff member
- Symptomatic parent or caregiver
- Multiple symptomatic across or within consistent group within 14 days
- Positive test result within same consistent group (child or staff)
- Multiple positive test results across consistent groups (child or staff)
- Positive test result for parent or caregiver

FAQS

Additional resources
Introduction
## Glossary of useful definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caregiver</td>
<td>Parent or guardian who looks after and is legally responsible for a child in the home</td>
</tr>
<tr>
<td>Consistent group</td>
<td>Each staff/child will be placed into “consistent groups” of no more than 12 people and each group must physically distance themselves. Child care centers may have multiple consistent groups, while family child care homes only have one consistent group</td>
</tr>
<tr>
<td>Contact tracing</td>
<td>Process of identifying individuals who may have come into contact with someone who tested positive for COVID-19</td>
</tr>
<tr>
<td>COVID-19</td>
<td>Abbreviation for the disease caused by the novel coronavirus SARS CoV-2</td>
</tr>
<tr>
<td>DHS</td>
<td>Rhode Island Department of Human Services</td>
</tr>
<tr>
<td>Isolation</td>
<td>Process of separating individuals who are displaying symptoms of COVID-19 from others</td>
</tr>
<tr>
<td>Outbreak protocol</td>
<td>Recommended actions to follow in the event that an outbreak of COVID-19 occurs</td>
</tr>
<tr>
<td>Quarantine</td>
<td>Process of separating and restricting the movement of individuals who were in close contact with someone who tested positive for COVID-19</td>
</tr>
<tr>
<td>RIDOH</td>
<td>Rhode Island Department of Health</td>
</tr>
<tr>
<td>Screening</td>
<td>Checking individuals for symptoms of COVID-19 verbally and by using temperature checks</td>
</tr>
<tr>
<td>Symptomatic individual</td>
<td>Individual who is showing the symptoms or signs of COVID-19 according to CDC guidelines</td>
</tr>
<tr>
<td>Testing</td>
<td>Testing of an individual for COVID-19. Two types of tests are available for COVID-19: viral tests and antibody tests. Viral tests indicates if you have a current infection (most common) while an antibody tests indicates a previous infection.</td>
</tr>
</tbody>
</table>
Purpose of playbook and directions for use

What is the purpose of this playbook?

This playbook serves to share recommended best practices on how to handle a potential outbreak at a child care facility. It is catered towards providers, and parents/caregivers.

The information shared in this document assumes that child care providers and parents/caregivers are complying with current RIDOH guidelines, DHS COVID-19 Child Care Regulations, and CDC guidance.

How should I use this playbook?

Please keep this playbook in an area which is easily accessible for reference. This playbook should be used as often as needed as a resource.

This playbook is intended to share general best practices which can be used by all providers, it does not address unique situation-specific questions which you may have.

In the event of an outbreak, in addition to this resource, RIDOH, and DHS Child Care Licensing Unit will support you throughout the process.

Please note that the material in this document may evolve as new guidance is released.
## CDC symptom guidance and recommended clearance protocols

### CDC symptom guidance

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Seek **immediate medical attention** if:

- Trouble breathing
- Persistent pain or pressure in chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

### Clearance protocols

Symptomatic child/staff will not be permitted to return to child care until documentation from medical provider illustrates one of the following:

- After being sent home, tests negative for COVID-19 and has no other illness restricting child care attendance
- No evidence of illness restricting child care attendance
- Child/staff member is no longer contagious
- After being sent home, tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
  - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
  - Two negative tests 24 hours apart

Child/ staff member exposed to an individual who tested positive for COVID-19, but is not showing any symptoms, will not be able to return to child care until:

- Child/staff quarantines at home for 14 days
- It is recommended that child/staff gets tested for COVID-19

Updated 6/8/2020
## Daily checklist for administrators/supervisors, staff, and parents/caregivers

Following this daily checklist will help enable safe, and secure responses to outbreaks

### Administrators/supervisors of child care
- Ensure that you are wearing face coverings and maintaining at least six (6) feet from all employees/visitors
- Ensure that self-attestation form for screening is posted in a visible area
- Conduct verbal screening of children and staff for symptoms upon drop off
- Ensure that children/staff remain in their consistent groups, and each group is physically distancing (each consistent group should be separated with a wall, divider or partition) from others
- Ensure all play areas/rooms have been thoroughly cleaned in adherence to CDC guidelines
- Monitor children/staff for symptoms
  - In the case of symptomatic or test positive child/staff, leverage outbreak response protocols

### Staff
- Ensure that you are wearing face coverings and maintaining at least six (6) feet from all employees/visitors
- Conduct verbal screening of children for symptoms upon drop off
- Ensure that children/staff remain in your consistent group, and you are physically distancing (each consistent group should be separated with a wall, divider or partition) from other groups
- Monitor children/staff within your consistent group for symptoms
  - In the case of symptomatic or test positive child/staff, leverage outbreak response protocols

### Parents/caregivers
- Screen child for symptoms using self-attestation form or app prior to leaving home
  - If child fails screening, communicate with child care immediately, keep child at home and leverage outbreak response protocols
  - If child passes screening, take child to child care but continue to monitor for symptoms
- Ensure that you are wearing face coverings and maintain at least six feet from all employees/other parents or caregivers upon drop off
- Ensure that you comply with enhanced drop-off and pick-up protocols established by the child care provider and in adherence with DHS COVID-19 Child Care Licensing Regulations

### Suggestion
Refer to checklist before you leave the house, keep in visible area at work

Refer to checklist before you leave the house, keep in visible area at work

Put checklist on fridge, lunch box, near door to check as leaving for child care, or any other easily accessible area

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Updated 6/8/2020
Overview of general guidelines for outbreak response catered to child care providers

Tailored for child care setting
Overview | Screening protocols

Note: all child care providers should have established cleaning, health screening and physical distancing procedures in line with RIDOH and DHS COVID-19 Child Care Regulations

Daily screening protocols in adherence with RIDOH and DHS regulations

- At drop off time, child care facility must conduct a verbal screening for symptoms using the self-attestation form in English or Spanish
- Self-attestation form must be posted in a visible area
- If child or staff member fails screening, please refer to outbreak response protocols
- Child care facilities can also choose to supplement screening questions with temperature checks
- Screening must be conducted for all children, staff, and visitors

Recommended best practices for enhanced screening of newly enrolled children entering child care while already operating\(^1\)

Before child can enter child care, consider obtaining the following information from parents/guardians:

- Any relevant medical information, for example:
  - Information on pre-existing conditions such as asthma, allergies, diabetes
  - Immunization records
- Information on current family exposure to COVID-19 and documentation for clearance if relevant, for example:
  - If anyone within child's family has tested positive for COVID-19, ensure that documentation regarding clearance protocols are provided

\(^1\) This refers to children who are entering child care after its official start date, and need to be assimilated into existing consistent groups or form their own group if capacity allows
Overview | Outbreak response for child care can be categorized into three levels

NOTE: Providers must comply with federal standards regarding Personally Identifiable Information as stated in DHS regulations even in the event of an outbreak

Outbreak response

Green
- Child care adhering to RIDOH guidelines, DHS COVID-19 Child Care Regulations and CDC guidance incl. frequent cleaning and screening

Yellow
- Increase vigilance for detecting/screening for symptoms
- Conduct two temperature checks to validate potential symptoms
- Conduct deeper cleaning in adherence to CDC guidelines

Red
- Isolate individual(s)
- Send individual home and remove any of child/staff's belongings immediately
- Engage RIDOH in contact tracing and testing
- Do not allow individual(s) to return until completing clearance protocols
- Conduct deeper cleaning in adherence to CDC guidelines
- Contact RIDOH and DHS Child Care Licensing Unit if/when child or staff member tests positive

Updated 6/8/2020
Overview | General recommended outbreak protocol for symptomatic child/staff

Child care providers, staff, and parents/caregivers to be supported through outbreak by RIDOH and DHS

**Legend**

- **Green** – child care adhering to RIDOH guidelines, daily cleaning and screening conducted
- **Yellow** – two temperature checks conducted, increase vigilance for symptoms
- **Red** – isolate individual(s), send home, engage in contact tracing and testing. Do not allow return until clearance protocols completed

<table>
<thead>
<tr>
<th>Consistent group 1</th>
<th>Consistent group 1</th>
<th>Consistent group 2</th>
<th>Consistent group 2</th>
</tr>
</thead>
</table>

If child/staff within a consistent group shows symptoms or parent calls in to report symptoms:

- The impacted group (e.g., consistent group 1) reverts to yellow
- Child or staff who shows symptoms is on red
- All other consistent groups (e.g., consistent group 2) remains on green

**Note:**

- Each staff/child will be placed into "consistent groups" of no more than 12 people and each group must physically distance themselves
- Family child care providers have only one consistent group

Updated 6/8/2020
Overview | General recommended outbreak protocol for COVID-19 test results or multiple symptomatics within consistent groups

Child care providers, staff, and parents/caregivers to be supported through outbreak by RIDOH and DHS

If one or more children/staff within a consistent group tests positive or there are multiple symptomatics\(^1\):
- All children/staff within the impacted group (e.g. consistent group 1) revert to red
- All other consistent groups (e.g. consistent group 2) revert to yellow

If child/staff member tests negative:
- All groups revert to green

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1. Protocol should also be adopted if child was not symptomatic, but has received positive test result

Legend:
- **Green** – child care adhering to RIDOH guidelines, daily cleaning and screening conducted
- **Yellow** – two temperature checks conducted, increase vigilance for symptoms
- **Red** – isolate individual(s), send home, engage in contact tracing and testing. Do not allow return until clearance protocols completed

\(^1\) Consistent group 1

\(^1\) Consistent group 2

\(^1\) Staff

\(^1\) Child

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Overview | General recommended outbreak protocol for COVID-19 test results across consistent groups

Child care providers, staff, and parents/caregivers to be supported through outbreak by RIDOH and DHS

If one or more children/staff tests positive across consistent groups
- Initial impacted consistent group (e.g. consistent group 1) remains on red
- All other consistent groups (e.g. consistent group 2) revert to red

Legend

- **Green** - child care adhering to RIDOH guidelines, daily cleaning and screening conducted
- **Yellow** - two temperature checks conducted, increase vigilance for symptoms
- **Red** - isolate individual(s), send home, engage in contact tracing and testing. Do not allow return until clearance protocols completed

Staff
Child
Outbreak protocols for administrators/supervisors of child care, staff and parents/caregivers

Tailored for child care settings

Updated 6/8/2020
Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

Protocols for symptomatic child prior to entering child care

Administrators/supervisors/staff

☐ 1. Child stays home or is sent home from facility prior to entering with parents/caregivers

☐ 2. For children within the same consistent group:
   - Conduct two temperature checks
   - Increase vigilance for symptoms

Parents/caregivers

☐ 1. Notify child care provider that child is symptomatic

☐ 2. Keep child at home and schedule COVID-19 test within 48 hours

☐ 3. Notify administrator/supervisor of child care facility of test results

Updated 6/8/2020
## Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

### Protocols for **symptomatic child while at child care**

#### Administrators/supervisors
- 1. **Verify child’s symptoms** (e.g., conduct a temperature check), ensure child is taken to isolation room immediately and has constant **adult supervision**
- 2. **Contact parents/caregivers immediately** to organize pick up within the hour
- 3. Share resources with symptomatic child’s parents/caregivers on recommended medical facilities for testing and encourage testing within **48 hours**
- 4. **Remove any items or toys used/touched** by the symptomatic child (to be disinfected at a later time per CDC protocol) and as soon as possible, **clean and disinfect any common surfaces or items which cannot be moved. If feasible, increase ventilation of space** (e.g. open windows, turn on fan)
- 5. For children within the same consistent group:  
  - **Conduct two temperature checks**  
  - **Increase vigilance for symptoms**
- 6. **Wait 24 hours or as long as feasible**, then ensure that safe, and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines

#### Staff
- 1. **Immediately take child to isolation room**. Ensure that child is not left without supervision
- 2. **Notify administrator/supervisor** of child care facility to verify symptoms
- 3. For children within the same consistent group:  
  - **Conduct two temperature checks**  
  - **Increase vigilance for symptoms**
- 4. **Wait for guidance** from administrator/supervisor on when symptomatic child will be allowed to return

#### Parents/caregivers
- 1. **Pick up child from child care as soon as possible or within the hour** and schedule COVID-19 test within **48 hours**
- 2. **Notify administrator/supervisor of child care facility of test results**
# Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

## Protocols for symptomatic staff member

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/caregivers</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ 1. For children within same consistent group as symptomatic staff member:</td>
<td>□ 1. If symptomatic prior to entering child care, <strong>stay at home</strong>, schedule COVID-19 test within 48 hours, and notify supervisor immediately</td>
<td>□ 1. Administrator/supervisor will notify parents of positive test result</td>
</tr>
<tr>
<td>- Conduct <strong>two temperature checks</strong></td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>- Increase vigilance for symptoms</td>
<td>□ 2. If symptomatic while at child care, notify supervisor, <strong>go home immediately</strong> and schedule COVID-19 test within <strong>48 hours</strong></td>
<td></td>
</tr>
<tr>
<td>□ 2. Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later time per CDC protocol) and as soon as possible, <strong>clean and disinfect any common surfaces or items which cannot be moved</strong>. If feasible, increase ventilation of space (e.g. open windows, turn on fan)</td>
<td>□ 3. <strong>Notify administrator/supervisor</strong> of test results as soon as possible</td>
<td></td>
</tr>
<tr>
<td>□ 3. Wait 24 hours or as long as feasible, then ensure that safe, and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines</td>
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</tr>
</tbody>
</table>
Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

Protocols for symptomatic parent or caregiver

Administrators/supervisors/staff

- 1. For children within same consistent group as symptomatic parent or caregiver's child:
   - Conduct two temperature checks
   - Increase vigilance for symptoms

Parents/caregivers

- 1. Notify child care immediately if symptomatic and schedule COVID-19 test within 48 hours
- 2. Notify child care of test results as soon as possible

Updated 6/8/2020
# Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

**Protocols for multiple symptomatics across or within consistent group within 14 days**

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/caregivers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Suspend all impacted consistent groups, contact parents/caregivers immediately to coordinate pick up of children <strong>within the hour</strong>, and tests within <strong>48 hours</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later time per CDC protocol) and as soon as possible, <strong>clean and disinfect any common surfaces or items which cannot be moved</strong>. If feasible, increase ventilation of space (e.g. open windows, turn on fan)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Wait <strong>24 hours or as long as feasible</strong>, then ensure that safe, and correct application of disinfectants are applied to room(s) and toys in adherence to CDC guidelines</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. If in impacted consistent group, <strong>get tested within 48 hours</strong> and notify administrator/supervisor of the result</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. If not in impacted consistent group, continue to monitor children for symptoms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Administrator/supervisor will notify parents of symptomatic children</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. If child is in consistent group impacted, <strong>pick up child within the hour</strong> and <strong>schedule a COVID-19 test within 48 hours</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. If child is not within consistent group impacted, continue to monitor child for symptoms</td>
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</tr>
</tbody>
</table>

Updated 6/8/2020
# Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

## Protocols for positive test result within same consistent group (child or staff)

### Administrators/supervisors

1. **Call outbreak team at RIDOH immediately** to notify them of a positive result at **401-222-2577** or **401-276-8046** (after hours). RIDOH will provide guidance and support.

2. **Notify parents/caregivers** of positive test(s) once confirmed

3. Send all children and staff home from consistent group(s) impacted home immediately, and recommend testing within **48 hours**

4. **Share RIDOH-approved resources** with parents/caregivers for testing

5. Share attendance records and consistent group contact information to RIDOH to support **contact tracing**

6. Ensure that consistent groups not impacted are:
   - Conducting **two temperature checks**
   - Increasing vigilance for symptoms

### Staff

1. If consistent group impacted, go home and get tested within **48 hours**. Notify administrator/supervisor of test result

2. If consistent group not impacted, ensure that:
   - Conduct **two temperature checks**
   - Increase vigilance for symptoms

### Parents/caregivers

1. If child tests positive, notify child care **as soon as possible**

2. All parents/caregivers will be notified that there is a positive case at the child care

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*Updated 6/8/2020*
# Outbreak protocols for administrators/supervisors of child care, staff & parents/caregivers

## Protocols for multiple positive test results across consistent groups (child or staff)

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/caregivers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Call outbreak team at RIDOH immediately</strong> to notify them of a positive result at 401-222-2577 or 401-276-8046 (after hours). RIDOH will provide guidance and support.</td>
<td>1. <strong>Wait for guidance</strong> from administrator/supervisor for safe reopening</td>
<td>1. Child care provider will notify parents of closure decision and date for safe reopening</td>
</tr>
<tr>
<td>2. <strong>Send all children home, notify parents/caregivers</strong> of positive test(s) once confirmed immediately and to coordinate pick up of children within the hour, and recommend testing within <strong>48 hours</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. <strong>Share attendance records and contact information to RIDOH to support contact tracing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. <strong>Await test results, coordinate with RIDOH to determine closure decision</strong> and date for <strong>safe reopening</strong></td>
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</tbody>
</table>
Outbreak protocols for *administrators/supervisors* of child care, staff & parents/caregivers

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### Protocols for if *parent/caregiver* tests positive

<table>
<thead>
<tr>
<th>Administrators/supervisors</th>
<th>Staff</th>
<th>Parents/caregivers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Send child of test positive parent/caregiver home <strong>immediately</strong></td>
<td>1. Take <em>two temperature checks</em> of children in impacted consistent group and <em>increase vigilance for symptoms</em></td>
<td>1. Notify child care facility <em>as soon as possible</em></td>
</tr>
<tr>
<td>2. Notify parents/caregivers that a child's parent/caregiver has tested positive within consistent group</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Take <em>two temperature checks</em> of children in impacted consistent group and <em>increase vigilance for symptoms</em></td>
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<td></td>
</tr>
</tbody>
</table>

Updated 6/8/2020
FAQs

Tailored for child care settings
Outbreak protocol FAQs (Page 1 of 2)

Catered to child care settings

1. What will happen to a child if they become ill at child care?
   - Staff accompanies child to a separate area to reduce likelihood of spread, and waits with them safely until picked up
   - Any items or toys used/touched by ill child to be removed and disinfected at a later time per CDC protocol
   - As soon as possible, common surfaces or items which can’t be moved should be disinfected, and if feasible, ventilation of space should be increased. Once children leave, area should be thoroughly cleaned per CDC protocol.
   - Children within same consistent group should be administered two temperature checks and increased vigilance for symptoms

2. When should children within consistent group be sent home?
   - A consistent group should be suspended if one or multiple children test positive for COVID-19 within that group
   - Children within group recommended to be tested

3. When can a symptomatic child return to their child care?
   - A symptomatic child will not be permitted to return to child care until documentation from medical provider illustrates one of the following:
     - After being sent home tests negative for COVID-19 and has no other illness restricting child care attendance
     - No evidence of illness restricting child care attendance
     - Child is no longer contagious
     - After being sent home tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
       - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
       - Two negative tests 24 hours apart

4. When can an asymptomatic child exposed to COVID-19 return to their child care?
   - Child should quarantine for 14 days before returning to child care, parents should closely monitor for symptoms
   - Child tests negative for COVID-19

Updated 6/8/2020
Outbreak protocol FAQs (Page 2 of 2)

Catered to child care settings

5 Under what circumstances should a child care facility be closed?
   • The decision to close will be made on a case by case basis, and providers will work with RIDOH and DHS to ensure safe reopening in the event of closure
   • Child care centers should close if there are multiple positive COVID-19 cases across consistent groups
   • Family child care homes should close if there is one positive COVID-19 case

6 Who informs parents/caregivers that a child within facility is ill or has tested positive for COVID-19?
   • Child care provider will inform parents/caregivers

7 Who informs child care provider of a positive test result?
   • If an individual (e.g. child, parent/caregiver or staff) tests positive, child care provider should be informed as soon as possible

8 Where can parents obtain relevant resources on where to take child to get tested?
   • Child care provider will share suggested (RIDOH-approved) medical providers for testing
   • Parents can also find relevant resources online via the RI Department of Health's website

9 In the event that the child care is closed due to an outbreak, how long will it be closed for?
   • Child care provider will work with RI Department of Health and DHS to align on a date for safe reopening

10 Can a parent send a child to another child care if current child care is closed due to an outbreak?
    • Parents should follow RI Department of Health guidelines for quarantine and isolation
    • Child deemed clear may attend another child care, but should notify incoming child care of outbreak at previous facility

Updated 6/8/2020
Additional resources

Tailored for child care settings
Outbreak response protocol for one symptomatic child in child care

General protocol for administrators, supervisors and/or education coordinators of child care facility

1. Child enters child care facility
2. Verify child's symptoms (e.g., conduct temperature check), ensure child is taken to isolation room immediately
3. Contact parent/caregiver to arrange pick up of child within the hour and for testing within 48 hours
4. Share resources with symptomatic child's parents/caregivers on recommended medical facilities for testing
5. For children within the same consistent group:
   - Conduct two temperature checks
   - Increase vigilance for symptoms
6. For children symptomatic:
   - Conduct two temperature checks
   - Increase vigilance for symptoms
   - Contact parent/caregiver to arrange pick up of child within the hour and for testing within 48 hours
7. Continue to monitor for symptoms, and check in with staff
8. For children within the same consistent group:
   - Conduct two temperature checks
   - Increase vigilance for symptoms
9. Remove any items or toys used/touched by symptomatic child (to be disinfected later per CDC protocol). As soon as possible clean and disinfect any common surfaces, if feasible increase ventilation
10. Share resources with symptomatic child’s parents/caregivers on recommended medical facilities for testing
11. Contact parent/caregiver to arrange pick up of child within the hour and for testing within 48 hours
12. Wait 24 hours or as long as feasible, then ensure that safe, and correct application of disinfectants are applied to room and toys in adherence to CDC guidelines

Symptomatic child will not be permitted to return to child care until documentation from medical provider illustrates one of the following:

- After being sent home tests negative for COVID-19 and has no other illness restricting child care attendance
- No evidence of illness restricting child care attendance
- Child is no longer contagious
- After being sent home tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
  - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
  - Two negative tests 24 hours apart

Key decision points

- Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Source: CDC guidelines for child care, RI guidelines for child care
Outbreak response protocol for symptomatic staff member

General protocol for administrators, supervisors and/or education coordinators of child care facility

Symptomatic staff member?

Yes

No

For children within the same consistent group:
- Conduct two temperature checks
- Increase vigilance for symptoms

Remove any items or toys used/touched by the symptomatic staff member (to be disinfected at a later date)

As soon as possible, clean and disinfect any common surfaces of areas which can't be moved

If feasible, increase ventilation in room (e.g. open windows, turn on fan)

Continue to check in with staff to ensure they keep monitoring for any symptoms

Symptomatic staff will not be permitted to return to child care until documentation from medical provider illustrates one of the following:
- After being sent home tests negative for COVID-19 and has no other illness restricting child care attendance
- No evidence of illness restricting child care attendance
- Staff is no longer contagious
- After being sent home tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
  - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
  - Two negative tests 24 hours apart

Source: CDC guidelines for child care, RI guidelines for child care

CDC symptom guidance
Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Updated 6/8/2020
Outbreak response protocol for symptomatic parent or caregiver

General protocol for administrators, supervisors and/or education coordinators of child care facility

Symptomatic parent or caregiver?

Yes

- Conduct two temperature checks
- Increase vigilance for symptoms

No

Continue to keep an open line of communication with parents/caregivers in the event that a parent/caregiver is symptomatic

CDC symptom guidance
- Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Source: CDC guidelines for child care, RI guidelines for child care

Updated 6/8/2020
Outbreak response protocol for positive test(s) or multiple symptomatics

General protocol for administrators, supervisors and/or education coordinators of child care facility

Symptomatic child/staff will not be permitted to return to child care until documentation from medical provider illustrates one of the following:
- After being sent home tests negative for COVID-19 and has no other illness restricting child care attendance
- No evidence of illness restricting child care attendance
- Child/staff is no longer contagious
- After being sent home tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
  - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
  - Two negative tests 24 hours apart

Key decision points

If 2+ children/staff are symptomatic or test positive across different consistent groups, decision for closure of facility and safe re-opening will be determined on a case by case basis. Wait for guidance from RIDOH

CDC symptom guidance
Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Source: CDC guidelines for child care, RI guidelines for child care
Outbreak response protocol for one symptomatic child in child care

General protocol for staff in impacted consistent groups

Child enters child care facility

Child symptomatic? (see guidelines below)

Child stays home or is sent home from facility prior to entering with parents/caregivers

Ensure that children within consistent group have temperature checks twice a day and increase vigilance for symptoms

Notify administrator/supervisor of child care facility to verify symptoms

Administrator/supervisor to contact parents of child to arrange pick up within the hour, testing within 48 hours

Ensure that children within consistent group have temperature checks twice a day and increase vigilance for symptoms

Wait for guidance from administrator/supervisor on when symptomatic child will be allowed to return

CDC symptom guidance

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Updated 6/8/2020

Source: CDC guidelines for child care, RI guidelines for child care
Outbreak response protocol for positive test(s) or multiple symptomatics

General protocol for staff in impacted consistent groups

- Share any attendance records and contact information to administrator/supervisor to share with RIDOH to support contact tracing.
- Notify administrator/supervisor of test results or any relevant symptoms.

- If child/staff tests positive or multiple symptomatics in another consistent group, ensure that (1) children within your consistent group are screened twice a day and (2) you increase vigilance for symptoms and (3) your administrator/supervisor notifies parents/caregivers of children within your consistent group of situation.

- You will not be permitted to return to child care until documentation from medical provider illustrates one of the following:
  - After being sent home you test negative for COVID-19 and have no other illness restricting child care attendance
  - You have no evidence of illness restricting child care attendance
  - You are no longer contagious
  - After being sent home you test positive for COVID-19, but have since met the RIDOH guidelines for ending isolation:
    - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
    - Two negative tests 24 hours apart

CDC symptom guidance

- Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Updated 6/8/2020

Source: CDC guidelines for child care, RI guidelines for child care
Outbreak response protocol for one symptomatic child in child care

General protocol for parents or caregivers

Child enters child care facility

Child symptomatic? (see guidelines below)

Yes

Keep child at home, monitor symptoms and schedule COVID-19 test

No

Continue to monitor child for symptoms

Pick up child from child care as soon as possible or within the hour and schedule COVID-19 test within 48 hours

Notify administrator/supervisor of child care facility of test results

Symptomatic child will not be permitted to return to summer camp until documentation from medical provider illustrates one of the following:
- After being sent home tests negative for COVID-19 and has no other illness restricting summer camp attendance
- No evidence of illness restricting summer camp attendance
- Child is no longer contagious
- After being sent home tests positive for COVID-19, but has since met the RIDOH guidelines for ending isolation:
  - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
  - Two negative tests 24 hours apart

Source: CDC guidelines for child care, RI guidelines for child care

CDC symptom guidance

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Updated 6/8/2020
Child tested positive?

Yes

- Coordinate with medical provider to establish treatment plan for child
- Notify administrator/supervisor of child care of results as soon as possible
- Isolate and quarantine with child except for getting needed medical care. If possible, child should stay in specific room in house and away from other family members
- Work with RIDOH to ensure that you have the relevant resources to support child throughout home isolation (e.g. food for 14 days)

No

- Continue to monitor child for symptoms
- If child was symptomatic, coordinate with child care provider for safe return
- Share any relevant contacts with RIDOH to support contact tracing efforts
- Child will not be permitted to return to summer camp until documentation from medical provider illustrates one of the following:
  - No evidence of illness restricting summer camp attendance
  - Child is no longer contagious
  - Child has met the RIDOH guidelines for ending isolation:
    - Symptom free for three full days without use of fever reducer AND at least 10 days from symptom onset OR
    - Two negative tests 24 hours apart

CDC symptom guidance

Cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea

Key decision points

Source: CDC guidelines for child care, RI guidelines for child care